

ANNUAL RECONCILIATION
BUSINESS PRIVILEGE / MERCANTILE
TAX REPORT

SWRTB
Southwest Regional Tax Bureau
One Centennial Way
Scottsdale Pa 15683-1792
724-887-5320
FAX 724-887-7121

Period: January 1 thru December 31
Due: February 28,

OFFICE HOURS: M-F 8 A.M. to 4 P.M.
Closed 11:30 A.M. to 12:30 P.M.

TaxYear: \_\_\_\_\_ Qtr: 5
EmpNo: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

TAX DISTRICT: \_\_\_\_\_ PSD: \_\_\_\_\_

IMPORTANT: This return must be filed with full remittance of tax due on or before the due date in order to avoid the imposition of penalties. All businesses must provide Schedule C's and/or other appropriate Federal Schedules. Explain fully any differences between the gross volume on the reverse side.

OWNERSHIP LOCAL BUSINESS NAME AND ADDRESS (IF OTHER THAN ABOVE ADDRESS)
FOR OFFICE USE ONLY
AMOUNT PAID: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_
PSD \$ \_\_\_\_\_ SDPSD \$ \_\_\_\_\_
PEN \$ \_\_\_\_\_ Check Cash Money Order
STORE NO. (WHERE APPLICABLE) A. FEDERAL ID# :

Table with 4 columns: BUSINESS TYPE, GROSS VOLUME OF BUSINESS, TAX RATE, AMOUNT DUE. Rows include: 1. ACTUAL AMUSEMENT/RETAIL SALES FOR YEAR, 2. ACTUAL WHOLESALE SALES FOR YEAR, 3. ACTUAL SERVICE SALES FOR YEAR, 4. TAX DUE, 5. LESS TAX PAYMENTS MADE FOR YEAR, 6. TOTAL UNDERPAYMENT/OVERPAYMENT, 7. INTEREST/PENALTY, 8. LATE FEE, 9. TOTAL MERCANTILE TAX DUE.

AFFIRMATION: I hereby certify under penalties provided by law that all statements made herein and/or in any supporting schedule or exhibit are to the best of my knowledge and belief true, correct, and complete. If this return is prepared by a person other than the taxpayer, this declaration is based on all the information of which preparer has any knowledge.

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ PHONE: \_\_\_\_\_
(TYPE OR PRINT)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME OF PREPARER: \_\_\_\_\_ DATE: \_\_\_\_\_
(IF OTHER THAN TAXPAYER)