

**EMPLOYERS ANNUAL
SUMMARY WAGE TAX REPORT
YEAR END – DUE FEB. 28**

Mail Check or Money Order Payable to:

SWRTB
Southwest Regional Tax Bureau
One Centennial Way
Scottsdale, PA 15683-1792
 (724) 887-5320 (724) 834-5240
 (724) 439-2312
 FAX (724) 887-7121
 OFFICE HOURS: M-F 8 A.M. to 4 P.M.
 Closed 11:30 A.M. to 12:30 P.M.

PENNA. ACT #511 IS QUOTED IN PART:

On or before Feb 28 of the succeeding year, every Employer shall file with the office: A return withholding statement for each employee employed during all or any part of the period beginning January 1 and ending December 31 of the current year, setting forth the employee's name, address and S.S. Number, the amount of Earned Income paid to the employee during said period, the amount of Tax deducted and the amount of Tax paid to the officer, every employer shall furnish 2 copies of the individual return of the employee for whom it is filed.

Under penalties of perjury I declare that I examined this return including accompanying schedules and statements, and to the best of my knowledge and belief are true and correct.	
Signature:	
Date:	Phone #:

Please Indicate Any Name or Address Change

THIS FORM MUST ACCOMPANY W-2 FORMS OR A COMPLETE DETAILED LISTING OF THE EMPLOYEES FOR WHOM YOU HAVE WITHHELD LOCAL TAX AND HAVE REMITTED TO OUR OFFICE.

FORM IT-12
EMPLOYERS ANNUAL RECONCILIATION

1. Total # of W-2 Forms Attached	
2. Total \$ Amount of Local Tax Withheld as shown on W-2 Forms	\$
Total Income Tax Withheld as Reported on Employer's Quarterly Returns (Form IT-8E)	
A. Quarter Ending March 31	\$
B. Quarter Ending June 30	\$
C. Quarter Ending Sept 30	\$
D. Quarter Ending Dec 31	\$
E. Total \$ Amount Remitted	\$

Please Attach a detailed Explanation of Any Discrepancies Between Lines 2 and 3.